

# EVERY DAY COUNTS!

## BEING LATE ALSO MAKES A DIFFERENCE...

Depending on how LATE your child is everyday, they would LOSE the following days over a school year of education...

5 minutes LATE	3 days
10 minutes LATE	6.5 days
15 minutes LATE	10 days
20 minutes LATE	13 days
30 minutes LATE	19 days



Who can you speak to if there are problems which affect your child's attendance?

Sue Hills - Parent Support Advisor  
M: 07593 004621  
s.hills@bec.hants.sch.uk

Child's Tutor

Assistant Headteacher

Headteacher

## DONT FORGET!

to inform the school if you change your mobile number, home number or email address



The Bridge Education Centre  
Newtown Road  
Eastleigh SO50 9DB  
T: 023 8062 9306

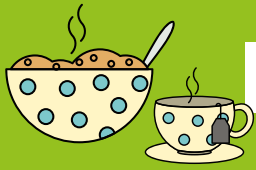


## ATTENDANCE MATTERS

A guide for parents/carers  
and students



The Bridge Education Centre  
www.bec-hants.co.uk



## BREAKFAST CLUB

8:45 - 9:00

Free breakfast club for all students  
All welcome

## SCHOOL STARTS AT 9:00AM

Please contact the school by 8:30am  
on 023 8062 9306 if your child is unable  
to attend school.

- We want your child to learn and achieve. We will work with you to support good attendance and punctuality.
- The register is taken at 9:00am. If your child arrives after 9:00am, they will be marked as late.
- If your child is absent and you have not notified the school, we will call you from the school office for a reason for their absence.
- We need to ensure that your child is safe. If an absence continues and we have not heard from you, we will mark the absence as unauthorised and write to you asking for a response.
- Attendance and punctuality are matters which are taken very seriously. Persistent absence and lateness will be referred to the **Education Welfare Service** and can result in a **Penalty Notice** or **Prosecution**.

### Examples of an

## AUTHORISED ABSENCE

- Genuine illness – Long term absence will require medical evidence
- Unavoidable medical appointments
- Religious observance
- Death of a close relative

### Examples of an

## UNAUTHORISED ABSENCE

- Refusal to come to school
- Tired/overslept
- Illness of a parent/carer
- Holiday
- Birthdays

### Your child should be attending school regularly because...

- It is the law
- They are more likely to achieve
- They will be more likely to get a job and earn money

### Regular school attendance will give your child the opportunity to...

- Make friends and feel included
- Learn and develop new skills
- Increase their confidence and self-esteem
- Improve their social skills
- Achieve their potential



### What we expect parents/carers to do

- Contact the school promptly to report an absence
- Make medical and dental appointments outside of school hours
- Arrange for your child to arrive at school on time

### What you can expect from The Bridge

- We recognise good and improving attendance
- We will follow up all attendance concerns
- We will challenge you to ensure your child attends every day

### Holidays

- The Headteacher will **NOT** authorise any absence during term time.
- Family holidays during term time are not acceptable

## High attenders are good attainers

**ATTEND AND SUCCEED**

